

KCAI Cares Policy/Procedures Updated November 2020

KCAI Cares is a fund created in direct response to the growing and immediate needs of our students during the COVID-19 global pandemic. KCAI Cares will provide financial assistance grants up to \$300 for students who are unable to meet essential expenses.

Eligibility for Grants

- The student requesting a grant must be currently enrolled in and participating in at least 6 credits for the semester in which funds are being requested.
- The student must be considered to have financial need by the review committee based on information submitted through the KCAI Cares application process.

Grant Stipulations

- The amount granted will be based on need as described by the student and the grant cannot exceed \$300 per student per grant.
- The grant does not have to be repaid.
- The grant will be paid directly to the student via the Business Office.

Review Process

- All applications will be reviewed by a committee that consists of the Director of Financial Aid (or designee), Assistant Dean of Students (or designee), and Assistant Director for Housing and Student Activities (or designee).
- Through the review process, the student may be asked to provide documentation of financial need (e.g., billing statements, receipts, etc.).
- Applications will be reviewed as they are submitted and upon review of the committee grants will be awarded on a rolling basis as long as funds remain available.
- A member of the review committee will contact the student regarding the status of the application.
- The student will be notified by the Business Office once the grant is available.

[Click here to apply for a KCAI Cares Grant!](#)

*You must be logged into your kcai.edu email account to access the application!